No. SU/Reg./ 931
Dated 18/09/2023

The Principals / Directors,
All the Affiliated Government / Private Colleges,
University of Sargodha,
Sargodha

Subject: **ADMISSION SCHEDULE OF UNDER-GRADUATE PROGRAMS (TERM SYSTEM) FOR AFFILIATED COLLEGES (SESSION 2023-27)**

The Vice-Chancellor is pleased to approve the Admission Schedule / Schedule of Registration Return / University Dues / Terms & Conditions for **BS / BBA / BS Engineering Technology programs for the Session 2023-27** at the Affiliated Colleges (Govt. / Private), as per following detail: -

1.	Date of commencement of admissions	13-09-2023
2.	Last date for closing of admissions & deposit of Uni. dues	**27-10-2023**
3.	Submission of Registration Return	28-10-2023 to 13-11-2023
4.	Commencement of classes	28-10-2023

Note: No late admission is allowed under Term System. Moreover, no supplementary case shall be accepted under Term System. Registration Return must be submitted by due date otherwise it shall not be entertained.

6. **UNIVERSITY DUES / SHARES**

i) Registration dues / University share shall be deposited for **BS / BBA / BS Engineering Technology programs** classes as per detail given below:-

A) **FEE DETAIL FOR PRIVATE COLLEGES ONLY**

Sr. #	Discipline(s) (Term System)	Programs (s)	Registration Fee	Sports fee	Enrolment fee	Collection fund / Univ. Share
1	BS Programs	BS (4-Years)	Rs.4000/-	Rs.4000/- (Per Student)	Rs.1800/- (Per Student)	Rs.4000/- per student per annum @ Rs.2000/- per student per Term
2	Computer Science & IT	BS (CS, SE & IT) (04-Years)	Rs.4000/-	Rs.4000/- (Per Student)	Rs.1800/- (Per Student)	Rs.6000/- per student per annum @ Rs.3000/- per student per Term
3	Business Administration	BBA (4-Years)	Rs.4000/-	Rs.4000/- (Per Student)	Rs.1800/- (Per Student)	Rs.10000/- per student per annum
4	Engineering Technology	BS Engineering Technology (04-Years)	Rs.4000/-	Rs.4000/- (Per Student)	Rs.1800/- (Per Student)	Rs.10000/- per student per annum

B) FEE DETAIL FOR GOVT. COLLEGES ONLY

Sr. No.	Discipline (S)	Duration	Registration fee (per student)	Sports Fee (Per student)
01	BS/BBA / BS Engineering Technology	04-Years (Term System)	Rs.4000/-	Rs.4000/- (Per Student)

i. The University dues must be deposited in any branch of Habib Bank Limited University of Sargodha Account No.00427991796303, on computer generated bank challan voucher. The challan form can be downloaded from University website www.uos.edu.pk Demand Draft, Banker's cheque and hand written bank challan etc. will not be acceptable. The challan form must bear the detail of discipline and break up of fee.

ii. All Affiliated Colleges / Institutions / Department of UOS etc. should submit Registration Return, discipline wise, alongwith its enclosures (Annexure A, B & C), complete in all respects with in due date. Incomplete Registration Return / without its enclosures will not be acceptable and returned to the quarter concerned forthwith. Further, the quarter concerned will be responsible for any loss that may occur to the students. The Registration Return alongwith its enclosures can be downloaded from University website www.uos.edu.pk.

iii. After the expiry of the Admission Schedule, Registration Return from any of the Affiliated Colleges shall not be accepted. However, in special cases considering the genuineness of delay after the last admission date, Registration Return may be accepted with actual dues + special fine of **Rs.5000/- per student** provided that at least 60-days are left for the terminal examination.

iv. Excess amount of one academic session shall not be carried forward to next session.

v. In case of struck off / dropout / left over / migrated students of Affiliated Colleges, the college management is bound to submit a list of such students duly verified by the Controller of Examinations, University of Sargodha to Registration Branch **within 15 days** from the last date of submission of Registration Return, University share of such students may be waived off only.

vi. The discrepancies, if any, will be communicated to the Affiliated Colleges. Affiliated colleges must remove mentioned discrepancies **within 15 days** of receipt of the letter.

vii. No admission can be withdrawn or transfer to another discipline once the Registration Return is submitted to the University.

7. ELIGIBILITY

i. The eligibility of students shall be determined for each discipline as per eligibility criteria of the University (Annex-F).

ii. Admission of candidates with **compartments** and **supplementary** exam in the same academic year is not allowed.

iii. In case of AIOU students only those students will be eligible to get admission for session 2023-25 who have completed their previous degree by Fall 2023 or earlier.

iv. **Upper age limit** for admissions at Under-Graduate level is **30 years** for Affiliated Govt. / Private Colleges. Admission of overage students shall not be accepted at all (Annex-G).

v. All documents (**Notification by Affiliation Branch, CNIC, last Result Card / Transcript, Registration Form**) must be submitted along with Registration Return. No student shall be issued Registration number provisionally.

vi. Due care should be taken while making admissions and reporting them in Registration Return from Eligibility point of view. For every ineligible student included in Registration Return a fine of **Rs.2000/-** per student shall be levied alongwith confiscation of registration fee deposited with the University.

8.   The Principals / Directors of Affiliated Colleges / Institutes are requested to follow the above mentioned

Admission Schedule / Terms & Conditions / Eligibility Criteria / Fee detail in letter and spirit.

Note: The Registration Return complete in all aspects should be submitted to the undersigned.

18/9/2023

(SAIMA SADIQ)
Deputy Registrar (Registration)
for Registrar

Distributions:
- Chairman, Affiliation Committee
- Controller of the Examinations
- Treasurer
- Resident Auditor
- Deputy Registrar (Affiliation)
- Office Copy
- Dealing Staff (to inform the affiliated colleges)
- Web Master (with the request to upload on University website)

C.C.
- Secretary to Vice-Chancellor
- P.A to Registrar